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| Name of Recipient F11 to nextRecipient's job titleName of recipient's company/organisationAddress Line 01 can fit as much text as this Address Line 02 can fit as much text as thisAddress Line 03 can fit as much text as thisAddress Line 04 can fit as much text as this | Marie Curie89 Albert EmbankmentLondon SE1 2NBTelephone: 0800 716 146**mariecurie.org.uk** |
| DD Month YYYY |  |

Dear Name Surname

Thank you for allowing me to come and talk to you and your *[staff/members/colleagues/friends delete as appropriate]*about the vital work which Marie Curie does. I really enjoyed meeting everyone, and hearing about…(*add personal note here*)

**By our side, when it matters most**

Thanks to the support of groups like yours, we can continue to help even more people living with a terminal illness, and their families, when they need it most.

With you by our side we can continue to help families going through one of the toughest times any of us will have to face. So, thank you. Without you, we simply wouldn’t be able to be there for the people who need us.

[*As requested I have passed your details onto your local community fundraiser, (insert name), who will be in touch to let you know about any fundraising activities you might want to get involved in*.]

I hope you found the talk inspiring and I would be more than happy to come back and speak with you again in the future. If you know of any other groups that would enjoy hearing more about Marie Curie, please do pass on my details.

Thank you once again for helping us to be there for anyone living with a terminal illness.

Yours sincerely,

[*Name*]

Marie Curie Speaker